



**CITY POWER**

**APPLICATION FORM FOR  
EMPLOYMENT**

June 2022



a world class African city



## APPLICATION FORM FOR EMPLOYMENT

### TERMS AND CONDITIONS

The purpose of this form is to assist City Power in selecting suitable candidates for an advertised post.

This form must be completed in full, accurately, and legibly. All substantial information relevant to a candidate must be provided in this form. Any additional information may be provided on the CV.

Candidates shortlisted for interviews may be requested to furnish additional information that will assist City Power to expedite recruitment and selection processes.

All information received will be treated with strict confidentiality and will not be used for any other purpose than to assess the suitability of the applicant.

This form is designed to assist City Power with the recruitment, selection and appointment of senior managers in terms of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000).

#### A. DETAILS OF THE ADVERTISED POST (as reflected in the advert)

Advertised post applying for				
Reference number				
Notice service period	None	1 month	2 months	Other (specify)

#### B. PERSONAL DETAILS

Surname				
First Names				
ID Number/SAP No.				
Race	African	Colored	Indian	White
Gender			Female	Male
Do you have a disability?			Yes	No
If yes, elaborate				
Are you a South African citizen?			Yes	No

#### C. CONTACT DETAILS

Email address				
Telephone Number				

Mobile Number	
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Physical Address				
Preferred method for correspondence	Email	Telephone	Mobile Number	Physical Address

**D. QUALIFICATIONS (Please attach certified qualifications certificate. Additional information may be provided on your CV)**

**HIGHEST QUALIFICATION OBTAINED**

Name of institution	Name of Qualification	Qualification Type (e.g., Diploma, Certificate, Degree, Honours, Masters, PhD etc.) and NQF Level	Year Obtained

**OTHER QUALIFICATIONS OBTAINED**

Name of institution	Name of Qualification	Qualification Type (e.g., Diploma, Certificate, Degree, Honours, Masters, PhD etc.) and NQF Level	Year Obtained

**E. WORK EXPERIENCE (Additional information may be provided on your CV)**

Employer	Position	From	To	Number of



(starting with most recent)		MM	YY	MM	YY	Years / Months (Duration)	Specific reason for leaving (this could include resignation, dismissal, retrenchment, retirement or other. If other, please specify)


Were you previously employed in Local, Provincial and/or National Government:	Yes	No
If you were previously employed in Local, Provincial and National Government, indicate whether any condition exists that prevents re-employment:	Yes	No

If yes, provide the name of the previous employing institution:

**F. STATUTORY PROFESSIONAL BODY REGISTRATION:**

Do you hold a professional membership with any professional body? If yes, provide information below:

Professional Body	Membership Number	Expiry date

**G. DISCIPLINARY RECORD**

Have you been dismissed for misconduct	Yes	No		
If yes, Name of Institution:				
Type of Misconduct/Transgression				
Date of Disciplinary case finalized				
Did you resign from your job pending finalization of the disciplinary proceedings? This includes notified investigations, suspensions, charges disciplinary hearing or other. If yes, provide specific details on a separate sheet.	Yes	No		
<b>H. CRIMINAL RECORD</b>				
Were you convicted of a criminal offence involving financial misconduct, fraud or corruption on or after 5 July 2011? If yes, provide details on a separate sheet.	Yes	No		
If yes, type of criminal act				
Date criminal case finalised				
Outcome/Judgement				
<b>I. REFERENCE</b>				
Name of Referee	Relationship	Tel (office hours)	Cellphone Number	Email
<b>J. DECLARATION</b>				
<p><i>I hereby declare that all the information provided in this application and any attachments in support thereof is to the best of my knowledge true and correct. I understand that any misrepresentation or failure to disclose any information may lead to my disqualification or termination of my employment contract, if appointed.</i></p>				
Signature:			Date:	